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D R A F T 18 Sep 55

TO : Special Support Assistant (Logistics)

FROM : Director of Logistics

SUBJECT: Determination of Initial Procurement Quantities of New Items
for Agency Stocks - Proposed Agency Notice

REF : (a) Memo from SSA(Log) to D/L, subject as above, dated 1 June 1955
(b) Memo from AD/OL to SSA(Log), same subject, dated 31 Aug 1955
(c) Memo from SSA(Log) to D/L, same subject, dated 9 Sep 1955

1. The subject paper has been reviewed by members of the Office of Logistics, and it is the considered opinion that no action be taken. The major considerations leading to this conclusion are:

a. New items are constantly being introduced into the Agency Supply System within the framework of existing regulations and procedures. There is no problem in the determination of initial procurement quantities of new items. This proposed Notice embodies neither a new procedure nor any improved method for determining the initial procurement and stock level quantities for new items.

b. No documentary or verbal evidence can be found to substantiate the contention in paragraph 1 of this proposed Notice that "Considerable difficulty has been experienced by various Agency components in determining initial procurement quantities of items new to the supply system"

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c. Regulation No [REDACTED] "Agency Regulatory System," paragraph 3a(2), "Notices contain information of a transitory

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nature on such subjects as assignment of personnel. . . .

Notices are not to be used as the basic medium to convey permanent directives appropriate for issuance as Regulations."

The recommendation in paragraph 4 of reference (c) would be in conflict with Regulation No. [REDACTED] and, therefore, the draft Notice cannot be finalized.

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2. Inasmuch as the subject Notice provides no new solution for an existing or new problem, reiterates responsibilities assigned under existing activity regulations and procedures for determination of initial procurement quantities, and is contrary to Agency Regulation No. [REDACTED] no action will be taken on this proposed Agency issuance.

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JAMES A. GARRISON

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